

# KHSAA TITLE IX 

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors
FROM: Julian Tacket, Commissioner
Darren Bilberry, Assistant Commissioner

## DATE: May 5, 2011

| School | Louisvile Holy Cross High School | Reviewed by | Kathy Johnston |
| :--- | :--- | :--- | :--- |

The following is a status report regarding the required 2010-2011 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2011. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.
I. Checklist of Forms properly submitted in a satisfactory manner:

| $\mathbf{x}$ | GE 19 (Annual Verification) | $\mathbf{x}$ | T-35 (Budget Expenses) |
| :---: | :--- | :---: | :--- |
| $\mathbf{x}$ | T-1 (Summary Program Chart 1) | $\mathbf{x}$ | T-36 (Budget Expenses) |
| $\mathbf{x}$ | T-2 (Summary Program Chart 2) | $\mathbf{x}$ | T-41 (Checklist -Overall Interscholastic Program) |
| $\mathbf{x}$ | T-3 (Summary Program Chart 3) | $\mathbf{x}$ | T-60 (Corrective Action Plan) |
| $\mathbf{x}$ | T-4 (Summary Program Chart 4) | na | T-63 (Interscholastic Survey Results) |

II. Status

| A. | X | $2010-2011$ Forms are satisfactory and no further information or action is necessary at <br> this time. |
| :--- | :---: | :--- |
| B. |  | Errors have been noted with respect to the following forms: |
| C. | X | The following forms were omitted and must be submitted by school representatives: <br> According to the 2010-2011 data, the school appears to be meeting the standards <br> established in: <br> 口Test 1 (Athletic participation is proportionate to enrollment) <br> 口Test 2 (History and continuing practice of program expansion) <br> X Test 3 (Full and effective accommodation of interests and abilities) |
| D. | X | Other Recommendation and Comments: According to the data and responses <br> submitted, it appears the school is meeting the standard of Test 3 for the provision of <br> athletic opportunities. In the area of benefits, total athletic spending is within acceptable <br> parameters both on a percentage and per athlete basis. Thank you. |
| E. |  |  |

# KHSAA Emailer 

select ademail as email address,school as email_name from KHSAA_Schools,KHSAA.KHSAA_new_email_checked_schools where KHSAA_Schools.id=KHSAA.KHSAA_new_email_checked_schools.id AND KHSAA_new_email_checked_schools.user="dbiberry@khsaa.org" AND member ""T" $^{\prime \prime}$ " and (ademail is not nul and ademail $\overline{>}$ "") order by school
select prinemail as email_address,school as email_name from KHSAA_Schoois,KHSAA.KHSAA_new_emal_checked_schools where KHSAA_Schools.id=KHSAA.KHSAA_new_email_checked_schools.id AND KHSAA_new_emai__checked_schools.user="dbilberry@khsaa.org" AND memberm"T" and (prinemail is not null and prinemail $<$ " "') order by school
select superemail as emal_ address,school as email_name from KHSAA_Schools, KHSAA.KHSAA_new_emal_checked_schools where KHSAA_Schools.id=KHSAA.KHSAA_new_email_checked_schools.id AND KHSAA_new_email_checked_schools.user="dbiberry@khsaa.org" AND member="T" and (superemail is not null and superemail $\langle>$ "") order by school

- Below is a simulation of how your email will appear.
- You can manually modify the list of addressees in the "To:" box by deleting undesired addressees or adding new ones, one per line.
- You can modify the email subject in the "Subject:" box.
- When you're ready to send your email press the "Send" button. Do not close your browser window while emails are being sent.

| From: | "Darren Bilberry, KHSAA" [dbilberry@khsaa.org](mailto:dbilberry@khsaa.org) |
| :---: | :---: |
| To: | "Holy Cross (Louisville)"[jthornsberry@holycrosshs.com](mailto:jthornsberry@holycrosshs.com) <br> "Holy Cross (Louisville)"<dwiegandteholycrosshs.com> <br> "Holy Cross (Louisville)"<lschulzearchlou.org> <br> kathy.johnston@bourbon. kyschool.us |
| Subject: Holy Cross Louisville HS-2010-2011 Annual Title IX Re |  |
|  | Send Emall. |
| Enclosed please find a copy of Form T-65, the $2010-2011$ KHSAA Title IX Annual Submission Status Report In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. <br> Also, KHSAA Audit Team Members may have requested the resubmission of some of the 2010-2011 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies of all KHSAA Titte IX documents must be kept current and included in your permanent Titie IX File at the school. All documents are subject to Open Records Requests. <br> Should you need any further information, please do not hesitate to contact the appropriate Titte $\mathbb{X}$ Auditor listed on the T-65 form or Darren Bilberry at anytime. Thank You. |  |
| Darren Bilberry <br> Assistant Commissioner <br> Kentucky High School Athletic Association <br> Teiephone- 859-299-5472 <br> Fax: 859-293-5999 <br> E-Mail: dbilberry@khsaa.org |  |

- attachment; filename="Louisville Holy Cross.doc"

To: "Darren Bilberry, KHSAA" < dbilberry@khsaa.org>
Subject: Copy: Holy Cross Louisville HS-2010-2011 Annual Title IX ReportStatu
From: "Darren Bilberry, KHSAA" [dbilberry@khsaa.org](mailto:dbilberry@khsaa.org)
Date: Fri, 13 May 2011 09:27:27-0400 (EDT)

## Attachment: Louisville Holy Cross.doc

Enclosed please find a copy of Form T-65, the 2010-2011 KHSAA Title IX Annual Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel.

Also, KHSAA Audit Team Members may have requested the resubmission of some of the 2010-2011 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies of all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to contact the appropriate Title IX Auditor listed on the T-65 form or Darren Bilberry at anytime. Thank You.

Darren Bilberry<br>Assistant Commissioner<br>Kentucky High School Athletic Association<br>Telephone- 859-299-5472<br>Fax: 859-293-5999<br>E-Mail: dbilberry@khsaa.org

# Holy Cross Louisville HS-2010-2011 Annual Title IX Report- Status Report 

Enclosed please find a copy of Form T-65, the 2010-2011 KHSAA Title IX Annual Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel.

Also, KHSAA Audit Team Members may have requested the resubmission of some of the 2010-2011 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies of all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to contact the appropriate Title IX Auditor listed on the T-65 form or Darren Bilberry at anytime. Thank You.

Darren Bilberry
Assistant Commissioner
Kentucky High School Athletic Association
Telephone- 859-299-5472
Fax: 859-293-5999
E-Mail: dbilberry@khsaa.org

KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

## 2010-2011 ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 45, 2011 along with other required forms)
The $\qquad$ High School, $\qquad$ , Kentucky
(Name of High School)
(City)
certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title $\mid X$ ). I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, at least one copy of which must be maintained in the Principal's office, and to the best of my knowledge have completed the following tasks:
I. Established a gender equity committee at the high school. (List committee personnel and provide attachment if necessary)

Name
Address
Phone
Title
(Supt., Principal, Student, Parent, Coach,
Etc.)

| Kent Foushee | $5 / 44$ Divic Highway | Director of Admissions, Bogs Basketball |
| :--- | :---: | :--- |
| Steve Wright | Louisville Ky 40216 | Dircetor of Development |
| Fred Copass | $(502) 447-4363$ | Teacher Girls Basketball Coach |
| Jackie Loftus | Parent |  |
| Danielle Wiegandt | Principal |  |
| Dominic Perronie | Student |  |
| Elizabeth Hard | Student |  |

II. Scheduled a minimum of three meetings during the 2010-2011 school year on the following dates:

| September $\quad 14,2010$ |
| :---: | :---: |
| November $\quad 9,2010$ |
| December $6,20 / 0$ |

III. Designated the following persons) as the Title IX coordinator for the school:

| Name | Title | Address | Phone |
| :---: | :---: | :---: | :---: |
| Jody Thornsberry | Athletic Dircetor | 5144 Dixic Highway | Lov.KY 40216 (502) $447-4733$ |

IV. Designated the following persons) as the Title IX coordinator for the district:

| Name | Title | Address | Phone |
| :---: | :---: | :---: | :---: |
| same as above |  |  |  |

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.
In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related


School Board Chairpersons ${ }^{\top}$ Signature
Superintendent Signature
(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

Participation Opportunities: Test One - Proportionality
SAMPLE FORM

|  |  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |
| :---: | :---: | :---: | :--- | :--- | :--- |
|  | Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count) | Percentage of <br> Total <br> Participation |
| Row 1 | GIRLS | 429 | $52.1 \%$ | 96 | $36.5 \%$ |
| Row 2 | BOYS | 394 | $47.9 \%$ | 167 | $63.5 \%$ |
| Row 3 | Totals | 823 | $100 \%$ | 263 | $100 \%$ |

Instructions:
*Number of $8^{\text {it }}$ grade students $\&$ below used in
Column 3 and Column 4 calculations: $\qquad$

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).
2) Add the number of airls and boys enrolled to determine total enrollment, (place
3) 

e the total number of boys enrolled, (place in Row 2, Column 1).
2) Add he 1 number ofoirls and boys enrolied to determine total enrollment, (place
4)

season competition, and cross out the names of those wno we to the first regular season competitive event. Determine the participants that are girls, (and place in Row 1, Column 3). athletics participants, ander to determine the total number of and example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. * In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk in the above notation as to how many $8^{\text {th }}$ grade students \& below are included in the totals.
Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.
Note: While being within three percent is not a formal compliance standard, if the percent listed in Row 1 , Column 4 is within $3 \%$ of Row 1, Column 2, then it provides a good target within which compliance is likely.
$\qquad$ Date: $\qquad$

Participation Opportunities: Test One - Proportionality

|  | Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count) | Percentage of <br> Total <br> Participation |
| :---: | :--- | :---: | :---: | :---: | :---: |
| Row 1 | GIRLS | $1 / 8$ | $5 / \%$ | 173 | $44 \%$ |
| Row 2 | BOYS | $1 / 6$ | $49 \%$ | 224 | $56 \%$ |
| Row 3 | Totals | 234 | $100 \%$ | 397 | $100 \%$ |

Instructions:
*Number of $8^{\text {th }}$ grade students $\&$ below used in
Column 3 and Column 4 calculations: $\qquad$

1) Determine the total number of girls enrolled, (place in Row 1 , Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolied to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100\%.
4) Ask coaches to confirm the names of those individuals who are on the team as of the first date of regular season competition, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. * In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk in the above notation as to how many $8^{\text {th }}$ grade students \& below are included in the totals.
Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100\%.

Note: While being within three percent is not a formal compliance standard, if the percent listed in Row 1 , Column 4 is within $3 \%$ of Row 1, Column 2 , then it provideg a good target within which compliance is likely.


Date:


## ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART (FORM T-2) PARTICIPATION OPPORTUNITIES: TEST TWO - PROGRAM EXPANSION



1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1,2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1 , 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1,2, and 3 into Row 4. For boys, total Rows 5 , 6 , and 7 into Row 8.
5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2 , Row 8.
6) Note: If the percentage of current participants added in the last five years is $25 \%$ or greater for the underrepresented sex (most likely girls), compliance with Test Two may be possible. If less than $25 \%$, then compliance with Test Three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.

Principal's Signature.


Date:


2010-2011

## Participation Opportunities Test Three Full Accommodation

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORTS).

|  | GIRLS <br> (Yes / No) | BOYS <br> (Yes / No) |
| :--- | :--- | :--- | :--- |
| 1. Based on the responses from your most recent student <br> survey, is there sufficient interest to form a viable <br> interscholastic team for a sport not currently offered? If yes, <br> what sport? | Yes <br> Archery | Yes <br> Archery |
| 2. For a sport not currently offered at the varsity level, is there <br> sufficient interest based on your most recent Student Interest <br> Survey to form a viable team for an interscholastic freshman <br> team or junior varsity team? | NO | NO |
| 3. For a sport currently offered at the interscholastic Junior <br> Varsity or freshmen level, is there sufficient interest, based on <br> your most recent Student Interest Survey, to form a varsity <br> team? | NO | NO |
| 4. If you answered YES to question (1), (2), or (3), are there <br> enough high schools in the geographic area offering the sport | $\mathrm{N} / \mathrm{A}$ | $\mathrm{N} / \mathrm{A}$ |
| (at the appropriate level) to allow for the development of a |  |  |
| reasonable schedule of competition? |  |  |

Remember, test three - full accommodation means addressing the unmet interest of the underrepresented sex (most likely girls), not the overrepresented sex (most likely boys).

Plans to Address Interest: Athletic Department will survey $6^{\text {th }}$ 立 $7^{\text {th }}$ region schools to see if those schools offer Archery. Also conduct a search for a team sponsor.


Levels of Competition Test One


1) Column 1 , list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1,2, and 3 into Row 4. For boys, total the entries in Rows 5,6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
3) For Column 3, calculate the percentage of female and male participants at each level.

For girls' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1
- Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
- Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Colum pm 2, Row 8 a and place the percentage in Column 3, Row 7.

Principal's Signature


## DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program. A review of T-35 and T-36 spending patterns might be helpful in completing this form.


If an advantage/inequity is indicated, corrective action should be shown on the


Date:


## TO: KHSAA Title IX Coordinators

FROM: Darren Bilberry, Assistant Commissioner
DATE: December 17, 2008
SUBJECT: Title IX - School's Annual April $15^{\text {th }}$ Self Audit Report Expenditure Categories

From time to time the KHSAA receives inquires about what expenditure category or benefit area certain cost items should be placed in. While this attached listing is not all inclusive, it has been developed to assist schools in determining where certain cost items should be categorized.

If you have any questions about this information or other expenditure items, please feel free to contact the KHSAA.
Holy Cross High School
2009－2010 Athletic Expenditures

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|  | 8 | 8 | 安 | ¢ | $\stackrel{\square}{8}$ | 8 | 8 | \％ | 8 | $\stackrel{8}{8}$ | 乐 | 8 | 8 | 昌 | 最 | 安 | 8 | 8 | 8 | ¢ | 8 | 8 | ¢ |

